

**Demobilization Plan
For the BANEASA INCIDENT**

I. GENERAL INFORMATION

The extremely distant location of the incident from Anchorage will require that one C-130 aircraft and one Coast Guard cutter remain attached to the incident until all response resources have been demobilized. The Logistics Section will arrange for all military and commercial transportation of all responders returning to their home base in the lower 48 states. Resources on this incident come from widely scattered locations, and long travel times may be involved. These general guidelines will be followed:

- A. No person will be released prior to obtaining a minimum of four (4) hours rest, unless specifically approved by the Incident Commander or their designee.
- B. While driving back to their home unit, no shift shall exceed twelve (12) hours with no more than eight (8) hours of actual driving.

II. RESPONSIBILITIES

- A. Planning Section Chief
 - i. Shall ensure that demobilization information is disseminated in sufficient time to ensure the orderly downsizing of incident resources.
 - ii. Submit proposed release of resources for Unified Command approval. Ensure approved releases receive and comply with Demobilization Checkout form ICS-221.
- B. Operations Section Chief
 - i. Identify and communicate excess personnel and equipment available for demobilization to the Planning Section Chief.
- C. Logistics Section Chief
 - i. Coordinate all personnel and equipment transportation needs to final destination.
 - ii. Ensure that all communications equipment is checked in and verified.
- D. Finance/Administration Section Chief
 - i. Ensure completion of personnel time reports.
 - ii. Ensure completion of equipment time reports.

III. RELEASE PRIORITIES

- A. The following are the Release Priorities:

- i. Out-of-state resources
- ii. National Strike Force resources
- iii. Alaska State resources

IV. RELEASE PROCEDURES

- E. Section Chiefs and Command Staff:
 - i. Will submit their lists of surplus resources to the Demobilization Unit Leader a minimum of **48 hours** prior to their anticipated release.
 - ii. Have the authority to approve the tentative release lists for submission to Demobilization Unit.

- F. The Demobilization Unit Leader (DMOB) will prepare the Demobilization Checkout (ICS-221) when the tentative release list is approved by the Unified Command.

- G. Surplus personnel will follow the directions outlined on their respective Demobilization Checkout Form and ensure that they receive signoff from all required Units:
 - i. Supply Unit
 - ii. Communications Unit
 - iii. Facilities Unit
 - iv. Ground Support Unit
 - v. Documentation Unit
 - vi. Time Unit
 - vii. Other signatures as required by the DMOB

V. APPROVAL

Prepared by:	_____	_____
	Demobilization Unit Leader	Date
Concur:	_____	_____
	Planning Section Chief	Date
Concur:	_____	_____
	Logistics Section Chief	Date
Approved:	_____	_____
	Unified Command	Date

