OPERATIONAL PLANNING "P" FOR EVENT PLANNING

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Review scope of event & current status.
OSC briefs on planned "Game Day" activities & reviews work analysis matrix, ICS 234-CG.
Review ICS 215-CG, org. structure and contingencies.
Prepare resource requests, ICS 213-CG.
Begin to ID & source facilities/transportation.

Begin processing resource requests (ICS 213 CG's) as able.
Complete any open actions from previous meetings.
Develop materials and displays needed for planning meeting.
Ensure key staff inputs are ready for planning meeting w/no surprises.

Review scope of event and current status.
Brief on proposed work plan (ICS-215 & work map/chart).
Identify how event will be divided into work units.
Review resource requirements & discuss status of requests.
Review contingency requirements.
Identify "Game Day" support facilities & management team staffing requirements.
Validate UC & staff tacit approval of proposed plan.

Complete "Game Day" IAP.
Use existing plans as appropriate to support IAP devl.
Ensure contingencies are addressed.
Present completed IAP to UC for approval.
Distribute as appropriate.
Ensure resources are ready for "Game Day".
Conduct training, drills, exercises, etc. in prep for plan exec.
Prepare briefings.

Review scope of event & constraints.
Agree on objectives belonging to OSC/PSC.
Draft work analysis matrix, ICS 234-CG.
Identify required functions & work units.
Identify specific work assignments, resources & support facilities.
Complete draft of ICS 215-CG.
Develop proposed Ops org. structure.
Identify contingencies.
Review proposed work plan to ensure that Command's direction is met.

Review scope of event & current status.
IC/UC provides direction to staff, ensuring decisions/directions and work assignments are understood.
Review objectives, priorities & constraints.
Clarify organizational issues, i.e. staffing, funding, etc.
PSC reviews & posts meeting schedule.
Determine facility needs and support.

"Game Day" briefings.
Complete stakeholder briefings prior to "Game Day".
Management team members & Ops personnel brief together at an appropriate location.

Review scope of event & current status.
Develop objectives, priorities & constraints.
Clarify organizational issues.
Reach agreement on IC/UC focus and emphasis.
Resolve interagency issues (i.e., funding, staffing, etc.).

"Game Day" begins and IAP is executed.
Manage unanticipated incidents within the event by keeping within existing management team parameters or manage outside existing event scope.
Assess effectiveness and make adjustments as needed.
Ensure proper documentation of all activities.

Define/design "Game Day" organization.
Identify UC priorities and constraints.
Validate applicability of assisting & cooperating agency(s) jurisdiction and authorities.
Define what existing plans will be used or developed.

Lead agency(s) conduct a 201 briefing to UC on scope of event and current posture.
Agree on UC makeup.

Assess agency & stake-holder involvement and identify likely UC members.
Lead agency(s) begin to establish scope of event and potential impacts.
Establish event planning timeline & meeting schedule.
Document same in preparation for 201 briefing.

Notification of Planned Event, i.e., OPSail, Military load-out, Super Bowl, Conventions, NSSE….. "Game Day" date established.

Identify & notify local, state & federal stakeholders, assisting & cooperating agencies, per contingency plans or other doctrine.
Schedule a 201 briefing date.

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